

Goodwill Career Centers - Brookfield, Enfield, Greenwich, Monroe, Norwalk, Torrington & Westport

Hours of Operation: Monday-Friday - 10am to 2pm & 2:30pm to 6pm; Saturdays & Sundays - Closed

Career Center Calendar - March 2017

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|------------------------------------|
| Interested in learning Spanish, English, German, Mandarin Chinese or French? The Goodwill Career Centers offer use of Living Language! | 27 12:00 Cover Letter & Reference 3:30 LinkedIn | 28 10:00 Pre-Employment Assessment 4:00 Resume Writing & Transferable Skills | 1 10:30 Internet and Email Basics 4:00 Interview Skills | 2 10:00 Money Management 4:00 Teen Employment | 3 10:30 Internet and Email Basics 4:00 Mobile Technology | 4 CLOSED |
| 5 CLOSED | 6 10:00 Interview Skills 4:00 Microsoft Power Point | 7 10:00 Microsoft Word 3:30 Resume Writing & Transferable Skills | 8 10:00 Networking 4:00 Application | 9 10:00 Strategies for Job Seekers 50+ 4:00 Job Search | 10 12:30 Microsoft Excel 3:30 Customer Service | 11 CLOSED |
| 12 CLOSED | 13 12:00 Application 3:30 Success in the Workplace | 14 3:30 Cover Letter & Reference 4:30 Re-Entry | 15 10:00 LinkedIn 4:00 Interview Skills | 16 12:00 Microsoft Word 3:30 Internet and Email Basics | 17 12:00 Money Management 3:30 Stress Management | 18 CLOSED |
| 19 CLOSED | 20 10:30 Internet and Email Basics 4:00 Interview Skills | 21 10:00 Microsoft PowerPoint 4:00 Job Search | 22 12:00 Customer Service 4:00 Strategies for Job Seekers 50+ | 23 10:00 Mobile Technology 12:00 Resume Writing & Transferable Skills | 24 10:00 Transforming Job Searching into Career Achieving 12:00 Interview Skills | 25 CLOSED |
| 26 CLOSED | 27 12:00 Cover Letter & Reference 3:30 LinkedIn | 28 10:00 Pre-Employment Assessment 4:00 Resume Writing & Transferable Skills | 29 10:30 Internet and Email Basics 4:00 Interview Skills | 30 10:00 Money Management 4:00 Teen Employment | 31 10:30 Internet and Email Basics 4:00 Mobile Technology | 1 CLOSED |

Don't see what you are looking for? Workshops may additionally be scheduled by individualized appointment. Call today!

Need to refresh your computer skills? Interested in learning Microsoft Word, Excel or PowerPoint? Contact us about how you can obtain a Certificate of Proficiency in Microsoft!

Workshops are offered free of charge and run for approximately 30 minutes!! To register please contact us at careercenter@gwct.org



CAREER CENTERS

We Put People to Work.

Bridgeport

165 Ocean Terrace
Phone: (203) 581-5040

Brookfield

165 Federal Road
Phone: (203) 775-6861

Enfield

53 Palomba Drive
Big Y Plaza
Phone: (860) 749-6937

Greenwich

1143 East Putnam Avenue
Phone: (203) 983-7340

Hartford

315 New Park Avenue
Phone: (860) 856-2301

Monroe

252 Monroe Turnpike
Phone: (203) 445-0884

Norwalk

15 Cross Street
Phone: (203) 840-0361

Torrington

1849 East Main Street
Phone: (860) 489-8670

Waterbury

943 Wolcott Street
Phone: (203) 596-1216

Westport

1700 Post Road East
Phone: (203) 259-3943

Free Job Search Help Is Here!

Goodwill Career Centers are waiting to help you prepare for, find and land the job you want. Our coaches use a one-on-one approach tailored to each client, and all services are completely FREE.

Visit your local Career Center to:

- Strengthen your résumé
- Access local & online job openings
- Practice your interview skills
- Improve your computer skills
- Get connected to community resources
- Learn a second language
- Earn your GED (at select locations)

Get a competitive edge with our career-based workshops:

- Interview Skills & Proper Attire
- Teen Employment Workshop
- Job Search, Internet & E-mail Basics
- Strategies for Job Seekers over 50
- Workplace Success & Leadership

Last year, Goodwill helped over 2,000 Connecticut residents find work. Stop by your local Goodwill, and let us help you today!



www.gwct.org/career-centers