

# Goodwill Career Centers

## September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27 CLOSED	28 12:00 Resume Writing  3:00 Networking	29 12:00 Networking  3:00 Teen Employment	30 10:00 Resume Writing  2:00 Microsoft Word	31 10:00 Cover Letter and Reference  3:00 Networking	1 11:00 Job Search  3:00 Re-Entry	2 CLOSED
3 CLOSED	4 CLOSED	5 12:00 Networking  3:00 Success in the Workplace	6 10:00 Resume Writing  2:00 LinkedIn	7 10:00 Strategies for Job Seekers 50+  3:00 Networking	8 11:00 Starting A Career Change  1:30 Interview Skills	9 CLOSED
10 CLOSED	11 12:00 Resume Writing  3:00 Microsoft Word	12 11:00 Microsoft PowerPoint  12:00 Networking	13 10:00 Resume Writing  2:00 Customer Service	14 10:00 Career Achieving  3:00 Networking	15 11:00 Networking  1:30 Application	16 CLOSED
17 CLOSED	18 12:00 Resume Writing  2:00 Job Search	19 11:00 Microsoft Excel  12:00 Networking	20 10:00 Resume Writing  2:00 Money Management	21 12:00 Re-Entry  3:00 Networking	22 11:00 Networking  3:00 Microsoft Word	23 CLOSED
24 CLOSED	25 12:00 Resume Writing  3:00 Team Employment	26 10:00 Interview Skills  12:00 Networking	27 10:00 Resume Writing  3:00 Internet and Email Basics	28 12:00 Mobile Technology  3:00 Networking	29 11:00 Networking  2:00 Pre-Employment Assessment	30 CLOSED

Interested in learning Spanish or English? The Goodwill Career Centers offer use of Living Language!

Need to refresh your computer skills?  
Interested in learning Microsoft Word, Excel or PowerPoint?  
Contact us about how you can obtain a Certificate of Proficiency in Microsoft!

Workshops are offered free of charge and run for approximately 30 minutes!!  
To register please contact us at [careercenter@gwct.org](mailto:careercenter@gwct.org)

# Goodwill Career Centers

## septiembre 2017

Domingo	Lunes	Martes	Miércoles	Jueves	Viernes	Sabado
30 CERRADO	30 12:00 Sesión para Construir un Curriculum  3:00 Conexiones de Trabajo	1 12:00 Conexiones de Trabajo  3:00 Empleo de adolescente	2 10:00 Sesión para Construir un Curriculum  2:00 Microsoft Word (Programa de Computadora)	3 10:00 Carta de Presentation  3:00 Conexiones de Trabajo	1 11:00 Aplicaciones  3:00 Reentrada	2 CERRADO
3 CERRADO	4 CERRADO	5 12:00 Conexiones de Trabajo  3:00 Exito en el Lugar de trabajo	6 10:00 Sesión para Construir un Curriculum  2:00 LinkedIn	7 10:00 Estrategias para los solicitantes de 50+  3:00 Conexiones de Trabajo	8 11:00 Empesando una cambio de carrera  1:30 Habilidades de entrevista	9 CERRADO
10 CERRADO	11 12:00 Sesión para Construir un Curriculum  3:00 Microsoft Word (Programa de Computadora)	12 11:00 Microsoft PowerPoint (Programa de Computadora)  12:00 Conexiones de Trabajo	13 10:00 Sesión para Construir un Curriculum  2:00 Servicio al Cliente	14 10:00 Logrando en carreras  3:00 Conexiones de Trabajo	15 11:00 Conexiones de Trabajo  1:30 Aplicaciones	16 CERRADO
17 CERRADO	18 12:00 Sesión para Construir un Curriculum  2:00 Aplicaciones	19 11:00 Microsoft Excel (Programa de Computadora)  12:00 Conexiones de Trabajo	20 10:00 Sesión para Construir un Curriculum  2:00 Administración de Dinero	21 12:00 Reentrada  3:00 Conexiones de Trabajo	22 11:00 Conexiones de Trabajo  3:00 Microsoft Word (Programa de Computadora)	23 CERRADO
24 CERRADO	25 12:00 Sesión para Construir un Curriculum  3:00 Empleo de adolescente	26 10:00 Habilidades de entrevista  12:00 Conexiones de Trabajo	27 10:00 Sesión para Construir un Curriculum  3:00 Conceptos Basico internet y correo electronico	28 12:00 tecnología móvil  3:00 Conexiones de Trabajo	29 11:00 Conexiones de Trabajo  2:00 Evaluación pre Empleo	30 CERRADO
<p>Desea aprender Inglés? En los Centros de Carreras de Goodwill, puedes aprender usando el Programa Living Language!</p>		<p>Necesitas refrescar sus habilidades en la computadora? Estas interesado en aprender Microsoft Word, Excel o PowerPoint? Llamanos para obtener informacion en el Certificado de Competencia en Microsoft!</p>		<p>Los talleres se ofrecen de forma gratuita, y una duración de aproximadamente 30 minutos. Para registrarse por favor póngase en contacto con nosotros al: <a href="mailto:careercenter@gwct.org">careercenter@gwct.org</a></p>		



# CAREER CENTERS

## We Put People to Work.

### Bridgeport

165 Ocean Terrace  
Phone: (203) 581-5040

### Brookfield

165 Federal Road  
Phone: (203) 775-6861

### Enfield

53 Palomba Drive  
Big Y Plaza  
Phone: (860) 749-6937

### Hartford

315 New Park Avenue  
Phone: (860) 856-2301

### Monroe

252 Monroe Turnpike  
Phone: (203) 445-0884

### Norwalk

15 Cross Street  
Phone: (203) 840-0361

### Shelton

397 Bridgeport Avenue  
Phone: (203) 567-7975

### Torrington

1849 East Main Street  
Phone: (860) 489-8670

### Waterbury

943 Wolcott Street  
Phone: (203) 596-1216

### Westport

1700 Post Road East  
Phone: (203) 259-3943

## ***Free Job Search Help Is Here!***

Goodwill Career Centers are waiting to help you prepare for, find and land the job you want. Our coaches use a one-on-one approach tailored to each client, and all services are completely FREE.

Visit your local Career Center to:

- Strengthen your résumé
- Access local & online job openings
- Practice your interview skills
- Improve your computer skills
- Get connected to community resources
- Learn a second language
- Earn your GED (at select locations)

Get a competitive edge with our career-based workshops:

- Interview Skills & Proper Attire
- Teen Employment Workshop
- Job Search, Internet & E-mail Basics
- Strategies for Job Seekers over 50
- Workplace Success & Leadership

Last year, Goodwill helped over 2,000 Connecticut residents find work. Stop by your local Goodwill, and let us help you today!



[www.gwct.org/career-centers](http://www.gwct.org/career-centers)

@GoodwillCareerCenter 